

Agenda

**Meeting: Harrogate and Knaresborough Area
Constituency Committee**

**Venue: Harrogate Civic Centre, St Luke's
Mount, Harrogate HG1 2AE (location
map at page 4)**

Date: 9.30am on Thursday 30 August 2018

Business

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- 1. Welcome by the Chairman, introductions and apologies for absence**
- 2. Minutes of the meeting of the County Area Committee for the Harrogate District held on 14 June 2018**
(Pages 5 to 12)
- 3. Any Declarations of Interest**
- 4. Public Questions or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice and provided the text to Ruth Gladstone of Democratic Services (*contact details below*) no later than midday on Friday 24 August 2018. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct those taking a recording to cease whilst you speak.

5. Adult Social Care Green Paper/Funding - Report of the Corporate Director, Health and Adult Services

(Report to follow)

Purpose of the report: To highlight local funding issues and invite Committee Members to identify local concerns that should be taken into account as part of the development of, or consideration of, the Green Paper.

6. Area Profile Follow-Up – Stronger Communities Programme - Report of the Stronger Communities Delivery Manager (Harrogate District)

(Pages 13 to 15)

Purpose of the report: To inform the Committee of the work of the Stronger Communities Programme, in the Harrogate and Knaresborough constituency area, linked to older people and adults.

7. Appointment to Vacancy on Outside Body – King James’s Foundation at Knaresborough – Report of the Assistant Chief Executive (Legal and Democratic Services)

(Pages 16 to 17)

Purpose of the report: To invite the Committee to appoint to a vacancy for the County Council’s representative on the King James’s Foundation at Knaresborough.

8. Harrogate and Knaresborough Area Constituency Committee Work Programme

(Pages 18 to 23)

Purpose of the report: To provide the latest version of the Committee’s Work Programme for the Committee’s consideration.

9. Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall
Northallerton

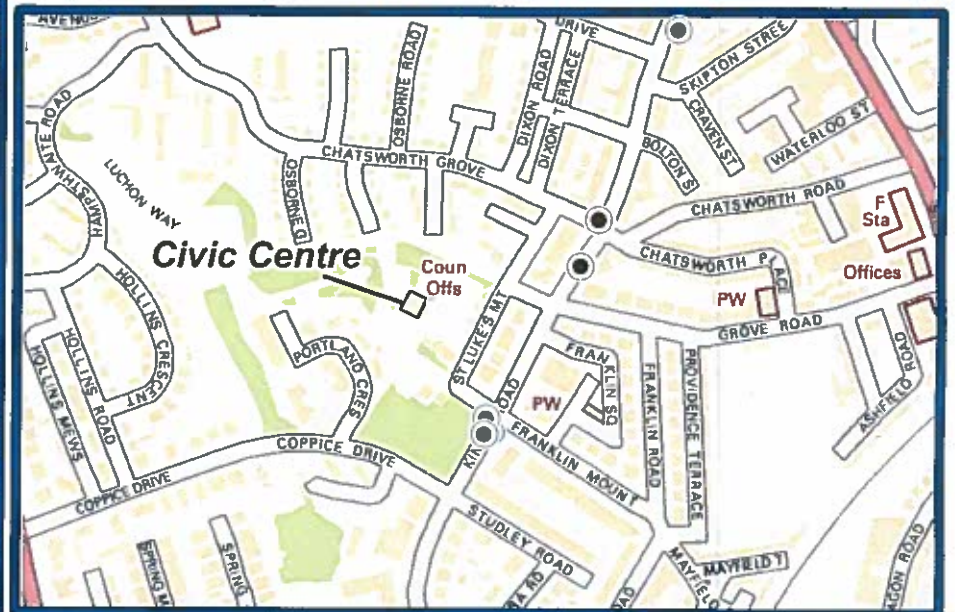
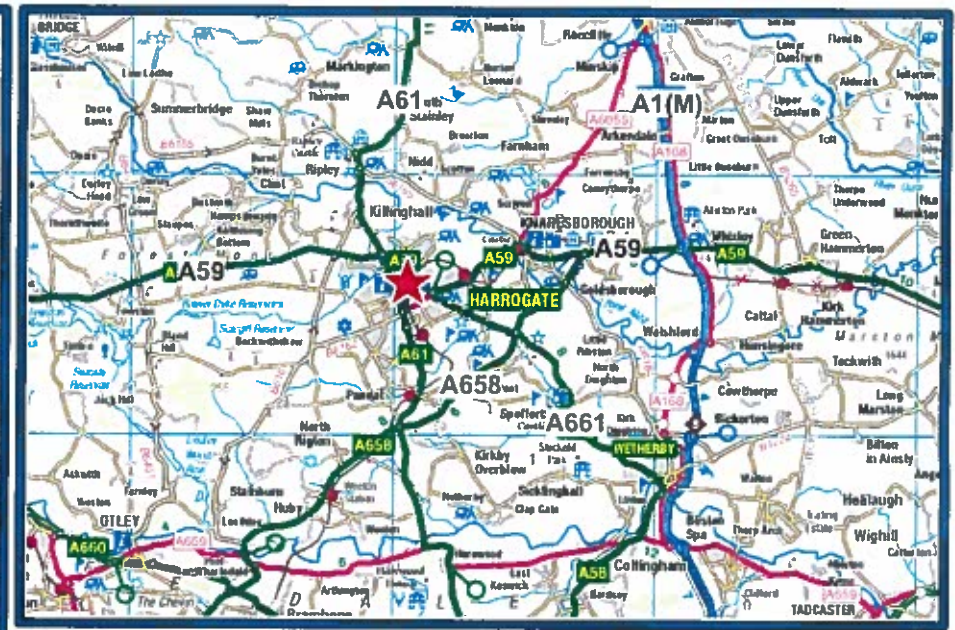
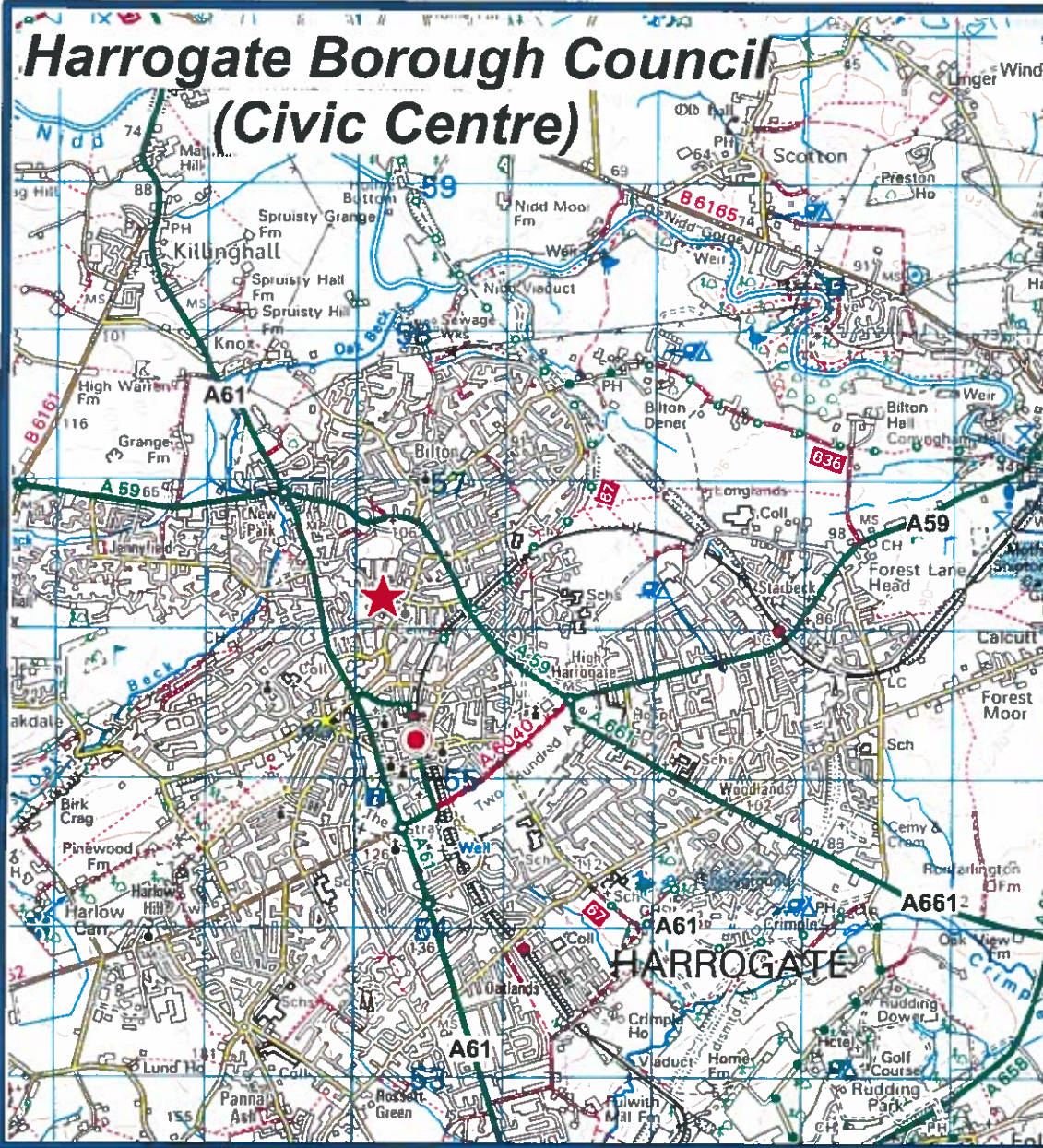
21 August 2018

HARROGATE AND KNARESBOROUGH AREA CONSTITUENCY COMMITTEE

Membership

County Councillors (13)			
	<i>Councillors Name</i>	<i>Political Group</i>	<i>Electoral Division</i>
1	BROADBANK, Philip	Liberal Democrat	Harrogate Starbeck
2	CLARK, Jim	Conservative	Harrogate Harlow
3	COOPER, Richard	Conservative	Harrogate Central
4	ENNIS, John	Conservative	Harrogate Oatlands
5	GOODE, David	Liberal Democrat	Knaresborough
6	HARRISON, Michael	Conservative	Lower Nidderdale and Bishop Monkton
7	HASLAM, Paul	Conservative	Harrogate Bilton and Nidd Gorge
8	MACKENZIE, Don	Conservative	Harrogate Saltergate
9	MANN, John	Chairman	Conservative Harrogate Central
10	METCALFE, Zoe	Vice-Chairman	Conservative Knaresborough
11	TROTTER, Cliff	Conservative	Pannal and Lower Wharfedale
12	WEBBER, Geoff	Liberal Democrat	Harrogate Bilton and Nidd Gorge
13	WINDASS, Robert	Conservative	Boroughbridge
Total Membership – (13)		Quorum – (3)	

Harrogate Borough Council (Civic Centre)



● Harrogate Railway Station
 ● Bus Stops

St Luke's Avenue
 Harrogate
 North Yorkshire
 HG1 2AE



North Yorkshire County Council

Harrogate and Knaresborough Area Constituency Committee

Minutes of the meeting held on Thursday 14 June 2018 at 9.30 am at the Cairn Hotel, Ripon Road, Harrogate

Present:-

Members:-

County Councillors Philip Broadbank, Jim Clark, Richard Cooper, Michael Harrison, Paul Haslam, Don Mackenzie, John Mann, Zoe Metcalfe, Geoff Webber and Robert Windass.

In Attendance:-

Daniel Harry (Democratic Services and Scrutiny Manager), Alice Gill (Business Support) and Ruth Gladstone (Democratic Services).

Fourteen members of the public.

Apologies for Absence:-

Apologies for absence were received from County Councillors John Ennis, Cliff Trotter and Nicola Wilson, and County Councillor David Chance (Executive Member).

Copies of all documents considered are in the Minute Book

1. Appointment of Chairman

Resolved –

That County Councillor John Mann be appointed Chairman of the Harrogate and Knaresborough Area Constituency Committee until the first meeting of the Area Constituency Committee to be held following the County Council elections in 2021.

County Councillor John Mann in the Chair

2. Minutes of the Meeting of the County Area Committee for the Harrogate District held on 15 March 2018

Resolved -

That the Minutes of the last meeting of this former Area Committee be noted.

3. Appointment of Vice-Chairman

Resolved –

That County Councillor Zoe Metcalfe be appointed Vice-Chairman of the Harrogate and Knaresborough Area Constituency Committee until the first meeting of the Area Constituency Committee to be held following the County Council elections in 2021.

4. Declarations of Interest

There were no declarations of interest.

5. Public Questions or Statements

There were no questions or statements from members of the public.

6. Area Constituency Committees - A Suggested Way Forward

Considered -

The report of the Assistant Chief Executive (Legal and Democratic Services) which provided an update on the role of the new Area Constituency Committees (ACCs) and outlined suggestions for a standard agenda; co-option of members; management of regular updates; and links with NYCC Overview and Scrutiny.

Daniel Harry (Democratic Services and Scrutiny Manager) introduced the report and highlighted the guide to ACCs which was appended to the report. He advised that there were a number of issues which it would be helpful to resolve at this early stage to help free-up the ACC's agendas to concentrate on a small number of substantive items for review and scrutiny during the year. Daniel Harry suggested that, based on four committee meetings a year, the ACC would have, on average, between 10 and 12 hours' business time per annum in which to work. With regard to:-

- Co-option:-
 - Daniel Harry asked Members to consider whether co-option was appropriate. He suggested that co-option was usually most effective when a committee had a tight focus on a specific area of work or theme and co-opted members were specialists who could bring their technical knowledge to bear on a regular basis in discussion. He suggested, however, that the ACC was not a specialist committee but one that looked at an area in the round, picking up a range of issues that would vary throughout the year. As such, it would be difficult to find someone with specific specialist knowledge that he/she could apply throughout the course of all the year's meetings. Daniel Harry suggested, therefore, that Members should consider not co-opting any additional members onto the Committee.
 - During discussion, Members expressed a preference for not co-opting and instead inviting people with specialist knowledge to attend meetings as and when necessary. (The ACC's decision is recorded at part (a) of the following Resolution.)
- Regular Updates from the Police, Fire and other organisations:-
 - Daniel Harry highlighted that the former Area Committees received regular updates from the Police and Fire Service which previously had often been highly localised and used up a lot of time on the agenda. He proposed that, instead of these being formal agenda updates, they could be published quarterly and provided as part of the meeting papers for noting but not for formal discussion. He clarified that the intention was to invite officers from the Police or Fire Service to attend when

notified of questions, in advance, from ACC Members or members of the public. Daniel Harry also suggested that, once a year, there could be a session on place or safety which would focus on bigger issues within the area.

- During discussion, Members expressed support for the suggestion put forward by Daniel Harry. They also highlighted that the quarterly reports would need to be published well in advance of the meeting in order for such reports to be read and advance notice of questions to be given. Members cautioned against setting a deadline for the receipt of questions which was too early in order not to stymie the ACC. Members agreed that quarterly reports should be supplied “as early as is practical”. (The ACC’s decision is set out at part (b) of the following Resolution.)

- Highways:-
 - Daniel Harry highlighted that, at meetings of the former Area Committees, many Highway issues were highly localised and had used up a lot of time on the agenda. He advised that the new ACCs needed to focus on strategic issues. However, if Members wished, a 30 minute informal drop-in session could be organised, to be held immediately after each ACC meeting had finished, at which the Area Highways Officer could take questions on very local, day-to-day Highways issues.

 - During discussion, Members emphasised the importance of continuing the opportunity for members of the public to be able to raise issues and concerns regarding Highways during the item “Public Questions or Statements” during formal meetings of the ACC.

 - Some Members commented that they could not recognise the need to have an informal drop-in session after each ACC meeting on the grounds that other opportunities existed for Members to raise day-to-day issues and concerns with representatives of the Area Highways Office.

 - It was suggested by some Members, but not supported by the majority, that part of one meeting a year of the ACC should be allocated for providing opportunity for asking specific Highways questions or raising concerns. This suggestion was not supported on the grounds that it would not make good use of ACC meeting time and in order that the ACC would not be side-tracked by very local issues.

 - The majority of Members felt that, for a trial period, there should be an informal drop-in session for very local, day-to-day Highways issues and concerns, open to anyone, to be held after the ACC’s meeting. The outcome of the trial should be considered after the next two meetings. Consequently Highways officers shall not be expected to attend every ACC meeting. (The ACC’s decision is set out at part (c) of the following Resolution.)

- Standard and timed agenda:-
 - Daniel Harry asked whether agendas for meetings of the ACC should be based on the standard agenda which was set out on page 29 of the papers for this meeting, incorporating a suggested time when discussion of each of the various items of business might commence during the meeting. He highlighted that this was not intended either to

stifle debate at the meeting or to limit the ACC. However, it was recognised that some meetings of the former Area Committees had been very long.

- During debate, Members expressed support for the suggestion and commented that they would welcome the clarity regarding timings which consequently would be provided in advance of meetings. (The ACC's decision is set out at part (d) of the following Resolution.)
- Links with Overview and Scrutiny:-
 - Daniel Harry advised that the County Council's overview and scrutiny would develop a closer working relationship with the ACCs, enabling the in-depth topics considered by the ACCs to feed into scrutiny reviews, thereby providing a local input. It was also expected that ACCs would identify local issues that might be worthy of consideration at overarching scrutiny level. Examples of such working were set out on pages 28 and 29 of the papers for this meeting.
 - During discussion, the Chairman emphasised that it was important that the work of the ACCs added to, rather than duplicated, the work of the overview and scrutiny committees. This would be achieved by identifying issues of local concern. Subsequently those concerns would be discussed by the officers who supported the ACCs and the relevant lead scrutiny officer and the role which the ACC could play would be worked out.
 - Members highlighted that the task of linking between ACCs and overview and scrutiny, and vice versa, was complicated by the different and varying operational boundaries of other partners, in particular health organisations. Members commented that they would prefer local health issues to be considered by the relevant County Council ACC(s).
- Other Comments/Suggestions:-
 - County Councillor Richard Cooper highlighted that he worked for the local Member of Parliament and, at future meetings, depending on the issue under consideration, he might need to declare an interest and consider whether he had a prejudicial interest.
 - County Councillor Richard Cooper asked for further detail to be circulated to Members concerning the statement, on page 24 of the papers for this meeting, which said "It is the Leader's wish, in time, to devolve more responsibility and decision making powers to the ACCs, but this will be done incrementally, once they demonstrate that they are ready". County Councillor Richard Cooper also asked how it would be judged that ACCs had demonstrated that they were ready to take on more responsibility. The Chairman undertook to organise for the information requested by County Councillor Richard Cooper to be circulated to ACC Members.
 - County Councillor Paul Haslam expressed the view that the purpose of the ACCs needed to be defined more clearly than as documented on page 23 of the papers for this meeting. He expressed concern, in particular, about the use of the words "critical friend" in describing ACCs' purpose. He suggested that the phrase "consultees in major decisions" should be included in ACCs' purpose. Daniel Harry responded that the arrangements set out in the Guide, which was appended to the report

and documented ACCs' purpose, were a starting point; it was for an ACC to develop via a Work Programme and have a clear sense, when tackling an issue at a meeting, of where the ACC was going with it and how it wished to influence change; that any response of an ACC had weight to it, regardless of whether "consultee" was included in the wording of ACCs' purpose; and that there was already a route for ACCs to escalate issues, namely, by referring the ACC's recommendation to the relevant Executive Member. Other Members expressed the view that the purpose of ACCs, as currently set out, was acceptable until such time as there was a change in the responsibilities delegated to ACCs. They emphasised that the six ACCs did not, and could not, have a policy-making role. The Chairman commented that Members looked forward to the possibility of more powers being devolved to ACCs in the future.

- County Councillor Michael Harrison advised that his Electoral Division (Lower Nidderdale and Bishop Monkton) was divided between two ACCs and that he intended to attend meetings of this ACC on only an ad-hoc basis subject to the content of the agenda because the larger part of his Division lay within the area covered by the Skipton and Ripon ACC.
- County Councillor Michael Harrison suggested that, in future, if a member of the public gave notice of a question or statement in advance of a meeting, a full response should be given during the meeting rather than after the meeting. The Chairman commented that that was a good point which he would bear in mind.
- County Councillor Paul Haslam suggested that the agenda sheet for a meeting needed to include as much detail as possible in order to that members of the public could make an informed decision about whether they wished to attend that meeting. Daniel Harry advised that that was the intention in respect of meetings at which the ACC would be undertaking review and scrutiny of local issues. However, this first meeting was focussed on setting-up the ACC's working arrangements.

Resolved -

- (a) That no additional Members be co-opted onto the Harrogate and Knaresborough ACC and instead people with specialist knowledge be invited to attend meetings of this ACC as and when necessary.
- (b) That regular updates from the Police and Fire Services be requested and published quarterly and as early as is practical and be provided as part of the papers for meetings of the Harrogate and Knaresborough ACC for noting but not for formal discussion. The Police and Fire Services attend Harrogate and Knaresborough ACC meetings when notified, in advance, of questions from ACC Members or members of the public.
- (c) That an annual session on 'place' be organised, the subject matter to be determined by an analysis of Police, Fire, Highways, Community Safety and Public Health data.
- (d) That, as a trial, a 30 minute informal drop-in session, for very local, day-to-day Highways issues and concerns, open to anyone, be held after each of the next two meetings of the Harrogate and Knaresborough ACC and that the outcome of this trial be considered after those next two meetings of this ACC.

Consequently Highways officers shall not be expected to attend every meeting of the Harrogate and Knaresborough ACC.

- (e) That agendas for meetings of this ACC be based on the standard agenda which is set out on page 29 of the papers for this meeting, incorporating a suggested time when discussion of each of the various items of business might commence during the meeting.
- (f) That the links with Overview and Scrutiny be noted.
- (g) That the Chairman arrange for the information regarding the possible future devolution of decision making powers to ACCs, as requested by County Councillor Richard Cooper, to be circulated to ACC Members.

7. Harrogate and Knaresborough Area Constituency Committee Area Profile

Considered -

The report of the Assistant Chief Executive (Legal and Democratic Services) which provided an overview of some of the key issues in the area covered by the Harrogate and Knaresborough ACC.

Daniel Harry (Democratic Services and Scrutiny Manager) introduced the area profile for Harrogate and Knaresborough. He noted that the profile was a very detailed document which aimed to assist the ACC in identifying areas of interest for inclusion in its Work Programme. Daniel Harry highlighted that, whilst the Harrogate and Knaresborough area compared favourably against the regional and national situations in many regards, it was acknowledged that a favourable situation in some regards could simultaneously mask hidden issues within that same geographic area. He also highlighted that the Harrogate and Knaresborough area included a significant rural area in which jobs and deprivation could be issues.

The Chairman highlighted the key issues identified within the area profile, which were as follows:-

- An ageing population with a greater proportion over 65 years of age and a smaller proportion under 15 years of age. There are also significantly more women than men (page 36 of the document pack for this meeting)
- Low levels of incapacity benefits being claimed (page 42)
- Low levels of people claiming out of work benefits (page 43)
- Low levels of deprivation but a question as to whether some deprivation may be hidden? (page 47)
- Low levels of social and council housing (page 55)
- Poor affordability of housing (page 56)
- Low levels of crime but ASB in line with England average (page 64)
- Higher levels of hospital admission for heart disease (page 69)
- Higher levels of binge drinking (page 71)
- Higher levels of people with Level 4+ qualifications (page 73)
- Higher numbers of people in managerial and professional occupations (page 80)
- Strong sense of community and community engagement (page 87)
- Air pollution and sulphur dioxide concentrations (page 90)
- Higher levels of Big Lottery funding secured locally (page 91)
- Overall good school performance

Members commented that the area profile was very helpful and thorough.

County Councillor Don Mackenzie advised that he was surprised that the total population for Harrogate and Knaresborough area was stated as 88,250 when the total population for the Richmond (York) area was given as 111,300. He commented that this was an indication of how few younger people lived in the Harrogate and Knaresborough area. Daniel Harry advised that he would check whether the Harrogate and Knaresborough figure was correct and re-circulate any necessary information.

Daniel Harry clarified that, if this ACC identified an issue which it wished to investigate, that issue could be included in the ACC's Work Programme and officers could have early conversations, including with other organisations where necessary to identify the best way to proceed.

The Chairman asked ACC Members that, if they had any comments on the information in the area profile, they should email himself and the Vice-Chairman.

Resolved -

- (a) That the report be noted.
- (b) That Daniel Harry check whether the figure stated, of 88,250, is correct for the total population for Harrogate and Knaresborough Parliamentary Constituency Area and, if necessary, re-circulate any necessary information.
- (c) That any comments which ACC Members have regarding the information in the area profile be emailed to the ACC Chairman and Vice-Chairman.

8. Work Programme

Note: During consideration of this item of business, County Councillor Geoff Webber declared an interest as a Trustee of the Harrogate Community Land Trust.

Considered -

The report of the Assistant Chief Executive (Legal and Democratic Services) which provided a draft Work Programme for the ACC to consider, develop and adopt.

Daniel Harry introduced the report stating that it was preferable for a committee to have a clearly defined Work Programme for the forthcoming 12 to 18 months to outline what it would be doing. He asked Members to consider what items, including any from the area profile or from the former Area Committee, would be relevant for the new ACC to consider as part of its Work Programme. He added that Work Programmes were very fluid documents and that various sources of information would typically be looked at when the ACC was carrying out review and scrutiny, eg performance data; inspection reports; national policy changes including government Green Papers; national and local consultations; the County Council's Executive's Forward Plan; and local issues in the media.

Daniel Harry suggested that the ACC might wish to gather a list of issues so that work could be undertaken to identify how those issues might best be dealt with, eg via the relevant Executive Member. He highlighted that an issue did not always need to come before a meeting of the ACC to achieve resolution. He highlighted that the aspiration was for each ACC's Work Programme to comprise local issues, which had strategic implications, and which the ACC was able to influence. He suggested that the ACC should ask itself "what is the purpose of bringing ... (issue) before an ACC meeting?". He advised that, if the issue was one for the ACC's information purposes only, it was strongly suggested that such information should be circulated by email.

Members discussed several suggestions from Members about issues which might be included in the ACC's Work Programme and agreed to the inclusion of those issues recorded in part (a) of the Resolution which appears below. In making that decision, Members acknowledged the need to avoid putting too many issues on the Work Programme and therefore some Members withdrew their suggestions.

With regard to traffic congestion in Harrogate and Knaresborough, the Chairman reported that, subject to the appropriate Committee and Executive approvals, consultation was likely to be carried out in January/February 2019. The Chairman suggested that the Harrogate and Knaresborough traffic congestion study should be included in the ACC's Work Programme, for consideration as a major piece of ACC work at the ACC's meeting to be held during November 2018. County Councillor Don Mackenzie (Executive Member for Access, including Highways) expressed support for the Chairman's suggestion and reported that he would ask the officers who were leading this traffic congestion study to provide, in addition, a one paged update report, for information only, for the ACC's next meeting. County Councillor Don Mackenzie also advised that a decision to consult on options for congestion relief would be made by the County Council's Executive. He further advised that the Engagement Group, whose membership included environmental groups, bus companies and businesses, had met during the previous week and the Minutes of that meeting would be made public very soon. More Engagement Group meetings would be held.

Members discussed their preferences regarding the date of the week, the time of day, and venues for meetings of the ACC. The ACC made the decision which is recorded at part (b) of the following Resolution.

Resolved –

- (a) That the following four issues be included in the Work Programme:-
- Traffic congestion in Harrogate and Knaresborough - for consideration at the ACC's meeting to be held during November 2018 as a major piece of ACC work.
 - Residential parking zones, including information about parking in the Saints area of Harrogate.
 - Air Quality Action Plan for Harrogate Borough Council.
 - Housing - How to provide a way forward so that publicly owned land, which could be used for house building, is developed for housing and house builders can be encouraged to actually start building those homes.
- (b) That it be noted that County Councillor Don Mackenzie (Executive Member for Access, including Highways) will ask the officers who are leading the Harrogate and Knaresborough traffic congestion study to provide a one paged update report, for information only, for the ACC's next meeting.
- (c) That meetings of Harrogate and Knaresborough ACC be held on Thursdays at 9.30am at Harrogate Civic Centre if available, subject to one meeting per year being held at Knaresborough at a venue which provides all necessary facilities, subject to availability.

The meeting concluded at 11.45 am.

RAG/JR

**North Yorkshire County Council
Harrogate and Knaresborough Area Constituency Committee**

30th August 2018

Stronger Communities Programme Report

1. Purpose of this report

- 1.1. To inform the committee of the work of the Stronger Communities programme in the Harrogate & Knaresborough constituency area linked to the priority area of older people and adults.

2. Introduction

- 2.1. The Stronger Communities programme, working with a wide range of partners from within the council, health and from the voluntary and community sector, agreed a strategy in 2017 and published the investment prospectus 'Inspire-Achieve-Innovate'¹ in July last year. The work of the programme and any projects supported through it will need to demonstrate they are making a positive contribution to one or more of the following outcomes:

- Reduced inequalities
- Improved social connectedness
- Improved social, physical or emotional well-being

- 2.2. The four priority programme service areas are;

- Libraries
- Community Transport
- Children, Young People & families, and
- Older People & Adults

Creating networks of community owned services and facilities to help older people and adults in need of some additional support live longer and healthier in the communities they call home.

3. Projects supported by the Stronger Communities programme

- 3.1. A number of projects have been supported in the area that contribute to the service priority of older people and adults and which contribute to the three programme outcomes. Some examples of the type of support delivered are included below:

- 3.1.1. **Bilton Wellbeing Hub** – The programme worked alongside North Yorkshire Sport (NYS) to help them relocate to Bilton Youth Centre. The support has helped NYS develop their offer and is working to position the building as a health and well-being hub that will serve the local community.
- 3.1.2. **Well-being café's celebration event** - This project celebrated the success of four volunteer led well-being café's that have been established across the Harrogate area with some support from Dementia Forward. The event provided an opportunity for them to network and share good practice.

¹ [Inspire-Achieve-Innovate Prospectus pdf](#)

- 3.1.3. **Woodlands Intergenerational Project** – Volunteers from Woodlands Methodist Church have partnered with Willow Tree Primary School to provide a weekly intergenerational breakfast club, inviting children from the primary school and residents from a local extra care facility. Food is sourced from the church community garden and the Harrogate food redistribution charity.
- 3.1.4. **Orb Community Arts and Pioneer Projects** - The project supports the development of a strategic and operational partnership between two valued organisations to establish joint management processes and a closer alignment of working practices. The aim is to develop consistent services to a broad range of vulnerable individuals across the Craven and Harrogate Districts.
- 3.1.5. **Chain Lane Community Hub** – This project will engage with local people to gain a greater understanding of their needs in order to set a focus and direction for the future development of the hub. The aim is to raise the profile of the hub, ensure it is meeting local needs and gaps in current provision and develop more “community ownership”. It builds on previous work such as the setting up of Dancing for Well-being.
- 3.2 To ensure as many communities as possible are able to take advantage of the opportunities offered by Stronger Communities and to generate local social action the Programme is running a series of ‘pop-up’ promotions across the county in September. The ‘Get Inspired’ event for the Harrogate District will take place in Boroughbridge Community Library on Saturday 8th September.

4. Achieve Programme – Spatial Priorities

- 4.1. The main work-stream of the programme – Achieve Together – prioritises a limited number of geographical areas to work at scale with community partners on a range of outcomes relevant to that community and that deliver against the council’s priorities. In the Harrogate & Knaresborough area, two Achieve projects have been identified for 2018/19:
 - 4.1.1. **Boroughbridge/ Dishforth/ Great & Little Ouseburn /Green Hammerton (area to the east of A1)** – The Delivery Manager is proactively engaging with voluntary and community organisations within this locality to both build a picture of needs, gaps and opportunities and to identify partners to work with the programme to design and deliver a range of community initiatives. Partners will be supported to improve their longer term sustainability and develop their ambitions.
 - 4.1.2. **Knaresborough East/Starbeck/Knaresborough Road/ Granby/ High Harrogate/Woodfield/New Park (A59 Corridor)** – The Delivery Manager is seeking opportunities to engage with voluntary and community organisations in these residential areas with a focus on reducing social isolation and loneliness. One project being developed is the request from community organisations in Starbeck to establish a VCS network.

5. Strategic Work

- 5.1. As part of the Council’s on-going transformation agenda and the need to meet ever increasing demands on services with reduced resources, the programme is working with Health and Adult Services to identify opportunities where working more with communities and the third sector could add value to or augment existing social care provision. This is particularly

focussed in areas where it is difficult to recruit social care staff or where the market is under-developed. Potential areas of interest include non-regulated domiciliary care provision, micro-enterprise, delayed transfer of care solutions as well as the potential to build on the current preventative offer.

- 5.2. It is recognised that each area will have some unique and specific challenges. Historically in this area there had been a higher than average (for the county) investment in the voluntary and community sector in prevention contracts prior to the recent re-commissioning of services. Support, through both Stronger Communities and from Community First Yorkshire, is being offered to local VCSE organisations that have been impacted by the recent changes in order to help them survive and thrive.

6. Recommendation

- 6.1. It is recommended that the Area Committee notes the contents of this report.

Liz Meade

Stronger Communities Delivery Manager (Harrogate District)

16th August 2018

North Yorkshire County Council

Harrogate and Knaresborough Area Constituency Committee

30 August 2018

**Appointment to Vacancy on Outside Body –
King James's Foundation at Knaresborough**

Report of the Assistant Chief Executive (Legal and Democratic Services)

<p>1.0 Purpose of the Report</p> <p>1.1 To invite the Committee to appoint to a vacancy for the County Council's representative on the King James's Foundation at Knaresborough.</p>

2.0 Vacancy

2.1 The County Council appoints one representative as a Nominated Trustee on the King James's Foundation at Knaresborough. That position became vacant when Nicola Wilson resigned from North Yorkshire County Council.

2.2 This Committee is authorised to appoint the County Council's representative on the King James's Foundation at Knaresborough.

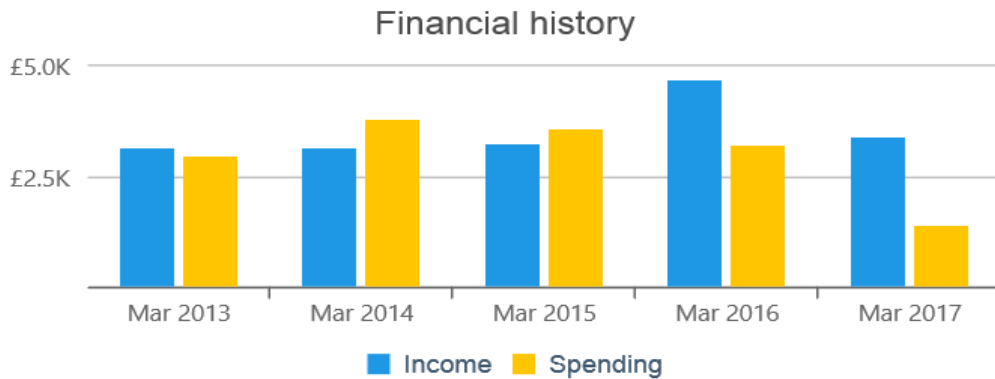
2.3 The County Council's Constitution states that the County Council's representative is expected to be a member of the local community but may be an Elected Member representing the Knaresborough division. There are two Elected Members for the Knaresborough division, namely (*in alphabetical order by surname*):- County Councillor David Goode and County Councillor Zoe Metcalfe.

2.4 In accordance with the County Council's Constitution, the two local Members submit their nominations (no more than one nomination per local Member) to the relevant Area Constituency Committee which will make the appointment to the outside body. It is also specified that:- there will be no officer support; any report back will be made to the Corporate Director – Strategic Resources; and expenses will not be paid by the County Council.

2.5 Information relating to the King James's Foundation at Knaresborough is summarised below:-

- Aims and activities – Promoting the education (including social and physical training) of persons under 25 who are ordinarily resident in the parishes of Knaresborough or Goldsborough and have at any time been pupils at a school in those parishes and who are in need of financial assistance and go on to further education or training.

- Financial data relating to the Foundation for the period ending 31 March 2017 is shown in the following graph:-



- The Foundation meets twice a year at King James’s School in Knaresborough. There is no recognised day of the week/time of date when meetings are held, although Thursdays at 9.30am seem popular. Meetings last for approximately one hour. The next meeting is on Thursday 29 November 2018 at 9.30am.

3.0 Nominations

- 3.1 County Councillor David Goode and County Councillor Zoe Metcalfe are each invited to announce orally their nominations (no more than one nomination each), or their joint nomination, at today’s meeting, whilst the Committee is considering this item of business.
- 3.2 In the event that two nominations are put before today’s meeting, a ballot will be held in which each Member of this Committee, present at today’s meeting, is invited to vote by show of hands for one nominee in order to identify the nominee receiving the greater number of votes. The appointment of that person should then be proposed by motion for the Committee’s approval.

4.0 Recommendation

- 4.1 That the person to be nominated, and is successful in any ballot, at today’s meeting be appointed to the vacancy for the County Council’s representative on the King James’s Foundation at Knaresborough, to serve until a replacement is appointed.

Barry Khan
 Assistant Chief Executive (Legal and Democratic Services)
 County Hall
 Northallerton

21 August 2018

Contact for the report: Ruth Gladstone, Principal Democratic Services Officer, North Yorkshire County Council, email Ruth.Gladstone@northyorks.gov.uk

Background Documents: Email dated 13 August 2018 from Justin Waters of King James’s School and information obtained from <http://beta.charitycommission.gov.uk/charity-details/?subid=0®id=529573>

**Harrogate and Knaresborough Area Constituency Committee
Work Programme 2018/19**

9.30am on Thursday 14 June 2018 at The Cairn Hotel, Harrogate	
Subject	Description
Area Constituency Committees - a suggested way forward	To update Members on role of the Area Constituency Committee and outline suggestions for: a standard agenda; co-option of members; management of regular updates; and links with NYCC Overview and Scrutiny
Harrogate and Knaresborough Area Constituency Committee Area Profile	To provide an overview of some of the key issues in the area covered by the Area Constituency Committee
9.30am on Thursday 30 August 2018 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Adult Social Care Green Paper/Funding	To highlight local funding issues and invite Committee Members to identify local concerns that should be taken into account as part of the development of, or consideration of, the Green Paper.
Area Profile Follow-Up – Stronger Communities Programme	To inform the Committee of the work of the Stronger Communities Programme, in the Harrogate and Knaresborough constituency area, linked to older people and adults.
Appointment to Outside Body – King James' Foundation, Knaresborough	To appoint to a vacancy for the County Council's representative on the King James' Foundation, Knaresborough.
<i>Note: A Highways drop-in session with representatives from the Local Highways Office will be held after this ACC meeting</i>	
9.30am on Thursday 8 November 2018 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Harrogate Traffic Congestion Study	For discussion and to decide the Area Committee's views about options.
<i>Note: A Highways drop-in session with a representative from the Local Highways Office will be held after this ACC meeting</i>	
9.30am on Thursday 21 March 2019 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Stronger Communities	Community Showcase
June 2019 (precise arrangements to be advised)	
\$	
August 2019 (precise arrangements to be advised)	
\$	
November 2019 (precise arrangements to be advised)	
\$	

March 2020 (precise arrangements to be advised)	
\$	

Areas of overview and scrutiny that do not yet have a confirmed date for committee:-

- House building on publicly owned land within the Harrogate and Knaresborough Constituency. (Note: The Committee's discussion will need to involve the LEP and Harrogate Borough Council officers.)
- Residential parking zones, including information about parking in the Saints area of Harrogate.
- Air Quality Action Plan for Harrogate Borough Council.
- Annual session on 'place', subject matter to be determined by an analysis of Police, Fire, highways, Community Safety and Public Health data.

Long List:-

- NYNet – Discussion required on if/when to invite Ian Marr for a discussion around Broadband Phase 3 roll out.

Author:

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Democratic Services

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21 August 2018

Harrogate Congestion Study – Update for Harrogate and Knaresborough Area Constituency Committee

30 August 2018

Work is continuing on the Harrogate and Knaresborough congestion study. Since spring this year, officers from the transport planning team have been working with colleagues from our partner consultancy WSP to further develop the potential congestion reduction packages, and to provide a greater level of analysis and appraisal of the effectiveness of the measures proposed within the packages. This work will be brought together in an addendum to the existing Options Assessment Report, the findings of which will be reported to this committee in November of this year. Following this, it is expected that a report will be taken to the County Council's Executive on potential next steps in the process, and on whether any of the proposed packages should be put to public consultation in the spring of 2019.

Work undertaken in 2018 has included:

- Revisiting of the long list of schemes to understand whether any omissions were made or any changes were required.
- Workshop with NYCC and HBC officers across all relevant service areas, to undertake shortlisting and to invite comments on package components.
- Three sessions have been held with the specially formed Harrogate Congestion Study Engagement Group (see Appendix 1 for Terms of Reference and Membership) – these have allowed frank and open discussion on the content of the packages and the proposed approach being taken. In particular, these sessions have allowed local groups and representatives to 'check and challenge' the approach being taken by the project team and to input suggestions and comments. Outputs from those workshops have fed into the final package approaches being tested. A further Engagement Group session will be held in early September, at which the emerging findings of this additional stage of work will be shared with the group members. This will allow the engagement group members to consider and comment on those findings, before the final addendum to the Options Assessment Report is produced.
- Modelling and appraisal of the various package components is now underway. Some of this is being undertaken using traditional modelling and appraisal processes, and some using the more recently developed active mode appraisal. However, all of the appraisal is being led by specialists from WSP with significant experience of undertaking scheme appraisals in line with Department for Transport (DfT) guidance and existing and emerging best practice. This will allow a broad benefit: cost ratio to be developed for each of the packages. Whilst it is not the only measurement used by Government to determine investment, benefit to cost ratio is a good indicator of the overall return on investment that a scheme may deliver and is therefore one of the metrics that government use to determine the value for money and effectiveness of their investment.

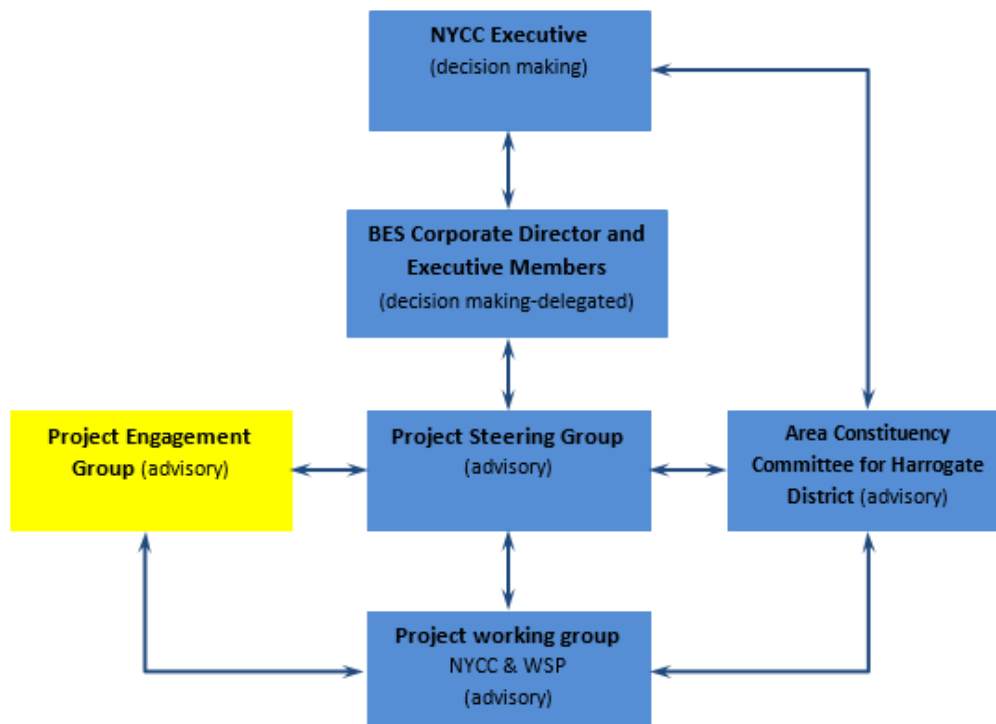
Author: Rebecca Gibson, Transport Planning, BES.

North Yorkshire County Council
NYCC Harrogate Congestion Study Engagement Group

Terms of Reference

Title

- 1.1 The name of the group is the **NYCC Harrogate Congestion Study Engagement Group**
 1.2 The group sits within an existing structure for delivery of this project.



2.0 Background.

- 2.1 At the BES Executive Members meeting on 18th December, a commitment was made to: *‘Undertake further development work on the sustainable transport elements of both Package B and Package E with a view to a future decision on consultation based on a greater level of assessment of the options.’*

The Corporate Director for BES also made a commitment to establish an engagement group, to provide an **advisory** function, in the development of this further stage of scheme development work.

Purpose

- 3.1 The purpose of the group will be to check and challenge the development approach proposed by the Harrogate congestion project group, and to make suggestions and bring commercial and local insight to the process which may have been missed.
- 3.2 The group will sit alongside the project steering group, which will continue to meet, to guide the direction of the project. As set out above, the project steering group provides an advisory function, and guides the development of the project as it progresses through its various stages.
- 3.3 Delegated decisions for the project will continue to be taken by the Corporate Director, BES, in consultation with BES Executive Members, and other decisions will be taken by the County Council's Executive.

Chair and format of meetings

- 4.1 In order to achieve this purpose the engagement group will meet three times and will be facilitated by Ian Fielding, the Assistant Director for Transport, Waste and Countryside Services, at NYCC.

The broad agendas for the three meetings will be as follows:

1. To understand the future phases of work, discuss the approach being taken and comment on any potential gaps or omissions in the work programme.
Additionally to seek to further the understanding of the issues the aims of the Congestion Study is seeking to address.
2. To understand the findings thus far and challenge as appropriate.
3. To receive and comment on a report on the findings of the Congestion Study and the likely recommendations to Executive members.

Membership and attendance

- 5.1 The engagement group is by invitation only and constituted from a membership comprising a number of established representative groups from varying thematic areas including elected bodies, business groups and environmental groups. Invited groups will be limited to one representative only. These are:
 - Facilitator: Ian Fielding
 - Harrogate Congestion Steering Group Members (County Councillors Don Mackenzie and Michael Harrison, and District Councillor Phillip Ireland)
 - Knaresborough Town Council

- Killinghall Parish Council
- NYCC Youth Voice Executive (Harrogate rep)
- Harrogate Chamber of Trade
- York and North Yorkshire Chamber of Commerce
- Federation of Small Businesses
- Freight Transport Association
- Road Haulage Association
- Bus Operators
- Northern (Train Operating Company)
- Taxi operators/private hire organisations
- Zero Carbon Harrogate
- Bilton Conservation Group
- Harrogate Cycle Action Group
- Sustrans
- Visit Harrogate
- Harrogate Cycle Forum
- Nidd Gorge Community Action

5.2 Representatives will have a nominated deputy to attend in their place when necessary. That person will be of at least the same level of authority as the nominated representative to ensure efficient use of meeting time.

Reporting

6.1 The project engagement group will report directly to the project steering group, which in turn reports to the Corporate Director, Business and Environmental Services, and the BES Executive Members.

Secretariat

7.1 The secretariat function for the group will be provided by the NYCC transport planning team.